

**Town of Petersburg**  
**120 Eastside Square**  
**PO Box 215**  
**Petersburg, TN 37144**  
**931-659-9826**

RECEIVED  
2007 APR 23 AM 10:49  
TENNESSEE  
ETHICS COMMISSION

April 19, 2007

Tennessee Ethics Commission  
Sun Trust Building  
201 4<sup>th</sup> Avenue North, Suite 1820  
Nashville, TN 37219

To Whom It May Concern:

Please find the enclosed copy of Ordinance 2006-4 Code of Ethics, mirrored from TML. On November 13, 2006 The Town of Petersburg Board of Mayor and Alderman passed this Ordinance on the third and final reading.

Sincerely,



Dawn Forlines  
Town Recorder

Ordinance 2006 – 4  
Code of Ethics

Be it enacted by the Board of Mayor and Aldermen of the Town of Petersburg, Tennessee; wish to adopt a Code of Ethics.

SECTION 1 – Applicability.<sup>1</sup> This chapter is the code of ethics for personnel of the Town of Petersburg. It applies to all full-time and part-time elected or appointed officials and employees, whether compensated or not, including those of any separate board, commission, committee, authority, corporation, or other instrumentality. The words municipal and municipality include these separate entities.

SECTION 2 – Definition of “personal interest”

- (1) For purposes of Section 3 and 4, “personal interest” means:
  - (a) Any financial, ownership, or employment interest in the subject of a vote by a municipal board not otherwise regulated by state statutes on conflicts of interests; or
  - (b) Any financial, ownership, or employment interest in a matter to be regulated or supervised; or
  - (c) Any such financial, ownership, or employment interest of the official’s or employee’s spouse, parent(s), stepparent(s), grandparent(s), sibling(s), child(ren) or stepchild(ren).
- (2) The words “employment interest” include a situation in which an official or employee or a designated family member is negotiating possible employment with a person or organization that is the subject of the vote or that is to be regulated or supervised.
- (3) In any situation in which a personal interest is also a conflict of interest under state law, the provisions of the state law take precedence over the provisions of this chapter.

SECTION 3 – Disclosure of personal interest by official with vote. An official with the responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before the vote and so it appears in the minutes, any personal interest that affects or that would lead a reasonable person to infer that it affects the official’s vote on the measure. In addition, the official may recuse himself<sup>2</sup> from voting on the measure.

SECTION 4 – Disclosure of personal interest in nonvoting matters. An official or employee who must exercise discretion relative to any matter, other than casting a vote, and who has a personal interest in the matter that affects or that would lead a reasonable person to infer that it affects the exercise of the discretion shall disclose, before the

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**SECTION 6 – Use of information.**

- (1) An official or employee may not disclose any information obtained in his official capacity or position of employment that is made confidential under state or federal law except as authorized by law.
- (2) An official or employee may not use or disclose information obtained in his official capacity or position of employment with the intent to result in financial gain for himself or any other person or entity.

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- (1) The city attorney is designated as the ethics officer of the municipality. Upon the written request of an official or employee potentially affected by a provision of this chapter, the city attorney may render an oral or written advisory ethics opinion based upon this chapter and other applicable law.
- (2) (a) Except as otherwise provided in this subsection, the city attorney shall investigate any credible complaint against an appointed official or employee charging any violation of this chapter, or may undertake an investigation on his own initiative when he acquires information indicating a possible violation and make recommendations for action to end or seek retribution for any activity that, in the attorney's judgment, constitutes a violation of this code of ethics.

(b) The city attorney may request that the governing body hire another attorney, individual, or entity to act as ethics officer when he has or will have a conflict of interests in a particular matter.

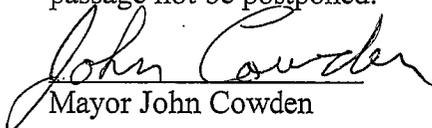
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(3) The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting and enforcing this code of ethics.

(4) When a violation of this code of ethics also constitutes a violation of a personnel policy, rule or regulation or a civil service policy, rule, or regulation, the violation shall be dealt with as a violation of the personnel or civil service provisions rather than as a violation of this code of ethics.

SECTION 11 – Violations. An elected official or appointed member of a separate municipal board, commission, committee, authority, corporation, or other instrumentality who violates any provision of this chapter is subject to punishment as provided by the municipality's charter or other applicable law and in addition is subject to censure by the by the governing body. An appointed official or an employee who violates any provision of this chapter is subject to disciplinary action.

This ordinance was passed unanimously on three considerations, on this the 13<sup>th</sup> day of November, 2006, the public good and welfare demanding that its passage not be postponed.

  
Mayor John Cowden

  
Dawn Forlines, Town Recorder

September 11, 2006  
First Reading

October 9, 2006  
Second Reading

NOV 13, 2006  
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2006 NOV 27 PM 2:07  
TENNESSEE  
ETHICS COMMISSION

November 21, 2006

Tennessee Ethics Commission  
312 8<sup>th</sup> Avenue North  
8<sup>th</sup> Floor Snodgrass Tower  
Nashville, TN 37243

Re: Code of Ethics

To Whom It May Concern

The Town of Petersburg Board of Mayor and Alderman passed Ordinance 2006-4 on the final reading November 13, 2006 at our regular scheduled Board of Mayor and Aldermen meeting.

I have enclosed a copy of said Ordinance 2006-4 for your records.

Sincerely



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Town Recorder

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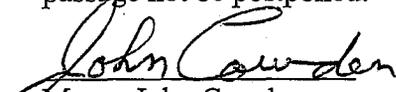
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Mayor John Cowden

  
Dawn Forlines, Town Recorder

Sept 11, 2000  
First Reading

Oct. 9, 2000  
Second Reading

Nov. 13, 2000  
Third Reading

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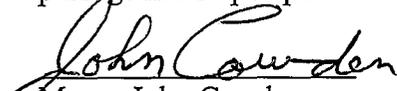
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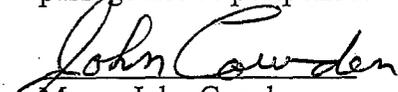
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