Print Form

Date

Bid Authorization Form

FORM BA

Revised 01/24/2014

Tennessee Department of Transportation
Construction Division
505 Deaderick Street, Suite 700
Nashville, TN 37243-0326
Phone: 615-741-2414

E-mail:
HQCONST.PROPOSALS.TDOT@tn.gov

Instructions:

All requests for Authorization to Bid via the Internet using Bid Express must be submitted on this form. This form must be complete before the contractor will be added to the Bidders List. Bidding authorization will be obtainable **by the time and date indicated in the Instruction to Bidders.** You will receive e-mail confirmation upon receipt of the form. No hardcopy proposal books will be issued. It is the bidder's responsibility to monitor the Bid Express website for Addenda until **the time and date indicated in the Instruction to Bidders**. The bidder will not be notified by the Department unless Addenda are issued after **the time and date indicated in the Instruction to Bidders**.

Letting

Is your firm prequalified to Bid? ☐ **Yes** ☐ **No**

Contractor Information

Name
Address
City
State Tennessee
Zip Code
Phone
Fax
Contact Name
E-Mail Address

Secondary Contact Information

Name
Address
City
State
Zip Code
Phone
Fax
Contact Name
E-Mail Address

Data Universal Numbering System (D-U-N-S) No. **A D-U-N-S No. is required for all ARRA projects.**

Payment Information

The cost is $25.00 for Authorization to Bid on each proposal plus sales tax (if applicable)

☐ Cash/Check	Checks are payable to the Tennessee Department of Transportation
☐ Credit Card	Credit Card Expiration Date **Call in Account Number. TDOT must receive payment prior to authorization processing.**

Internal Use Only

Order Completed:	

TDOT will ONLY accept electronic bids and bid bonds. Information on electronic bidding and bid bonds can be found at:
http://www.tdot.state.tn.us/construction/bidx_expedite.htm

TDOT USE ONLY	Call No.	Contract Number	County	Unit Price (will fill in automatically)
	Information must be selected for Call No., Contract Number, & County before the authorization will be processed.			
	#	CNP		
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Initial SubTotal (1)	
Additional Subtotal (2)	
Final SubTotal	
Sales Tax	**$0.00**
Total	**$0.00**

Comments

Questions about Form, Proposals and Prequalification call: (615) 741-2414.
Contractor Information can also be located at:
www.tdot.state.tn.us/construction/

In accordance with T.C.A. 54-5-117 and TDOT Rule 1680-5-3, a bidder must be prequalified prior to bidding on state highway construction projects. Only contractors who are currently prequalified to bid by TDOT will be accepted as "Authorized to Bid". The prequalification form is located on-line at www.tdot.state.tn.us/construction/

Submit:
To submit this form click the button below or submit by e-mail to:
HQCONST.PROPOSALS.TDOT@tn.gov
(Only e-mail submissions will be accepted)

Plans will NOT be supplied with any proposal. Call (615) 741-2048 for Questions about Plans. The plans order form for each letting is located at:
www.tdot.state.tn.us/construction/

SUBMIT BY E-MAIL

TDOT USE ONLY	Call No.	Contract Number (Required)	County	Unit Price (will fill in automatically)
	Information must be selected for Call No., Contract Number, & County before the authorization will be processed.			
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			Additional SubTotal (2)	