



**STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH**

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GRANT REVIEW COMMITTEE

Andrew Jackson 9th Floor Conference Room
Thursday, December 11, 2014
8:30 AM – 12:10 PM

MINUTES

Members Present

Wendy Shea, Chair
Ethan Flynn
Bill Haynes
Glenda Terry

Members Absent

Petrina Jones-Jesz
Amy Lawrence
Tawny Spinelli
Jill Grayson-Stott

Staff Present

Craig Hargrow
Vicki Taylor
Zanira Whitfield

I. Welcome and Introductions – Wendy Shea, Chair

Shea called the meeting to order at 8:30 AM, and attendees introduced themselves.

II. Overview of the Grant Review Process – Zanira Whitfield

Whitfield reminded the Grant Review Committee (GRC) funding awarded comes out of Title II Federal Formula Grant funds. She also explained approximately \$200,000 of residual Federal Formula money from the 2013 grant award remained and could be awarded in addition to the 2014 award amount. The grant review process was explained. Whitfield explained the grant period will be for nine months (January-September 2015). Whitfield asked the GRC for comments and suggestions to improve the process for next year.

Haynes stated receiving staff comments about the applications with the packet would have been helpful. Hargrow mentioned staff had not read grants at the time packets were mailed and we do not want to influence the GRC's initial assessment. Hargrow mentioned staff will provide support and guidance once grants are read. Terry suggested having an orientation for GRC before they review the grants. Flynn suggested pairing GRC members who are reading the same grants and providing phone numbers so GRC

members could discuss grants and comments amongst themselves while reviewing. Shea asked for other suggestions on how the GRC can improve. She also mentioned providing a space on the review guide for comments and the ability to add or deduct points based on the comments. Flynn suggested grantees should give a summary of their organization in the background section. All suggestions were considered and will be incorporated into the grant review process as appropriate. Whitfield distributed and explained the score/comments sheet.

III. Review and Recommendations on Grant Applications – All

GRC members discussed grants and gave their scores and comments for the four Disproportionate Minority Contact (DMC) grants. GRC member Spinelli was absent, but read grants and submitted her scores which were included in overall average. GRC member comments were added to Juvenile Justice Staff comments. The comments must be addressed by each grantee funded. Prior funding received, past accomplishments, location of grants awarded in Tennessee, strength of the application and other pertinent factors were considered.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO NOT AWARD BOYS & GIRLS CLUB OF CLEVELAND (NFF-DMC 01-14). MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO AWARD MADISON COUNTY JUVENILE COURT (NFF-DMC 02-14) AT \$87,086. MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (TERRY) TO NOT AWARD METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY (NFF-DMC 03-14). MOTION CARRIED UNANIMOUSLY.

Whitfield mentioned this grantee currently has a Juvenile Accountability Block Grant (JABG) from TCCY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO NOT AWARD MERRY IN GOD FOUNDATION (NFF-DMC 04-14) DUE TO LATE SUBMISSION. MOTION CARRIED UNANIMOUSLY.

GRC members discussed the Gender Specific grants:

IT WAS MOVED (FLYNN) AND SECONDED (HAYNES) TO NOT AWARD LEAP ORGANIZATION (NFF-GEN 01-14). MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO AWARD BOYS & GIRLS CLUBS OF THE TN VALLEY (NFF-GEN 02-14) AT \$60,000. MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO AWARD COALITION FOR KIDS (NFF-GEN 03-14) AT \$31,594. MOTION CARRIED UNANIMOUSLY. IT WAS MOVED (FLYNN) AND SECONDED (TERRY) TO AWARD STARS NASHVILLE (NFF-GEN 04-14) AT \$80,000. MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO NOT AWARD GALLATIN SHALOM (NFF-GEN 05-14). MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO NOT AWARD NEW VISIONS (NFF-GEN 06-14). MOTION CARRIED UNANIMOUSLY.

GRC members discussed the System Improvement grants:

IT WAS MOVED (FLYNN) AND SECONDED (TERRY) TO NOT AWARD BEDFORD COUNTY SCHOOLS (NFF-SYS 01-14). MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (SHEA) AND SECONDED (FLYNN) TO AWARD TENNESSEE DEPARTMENT OF CHILDREN'S SERVICES (DCS) (NFF-SYS 02-14) AT \$44,644. MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO AWARD SHELBY COUNTY SCHOOLS (NFF-SYS 03-14) AT \$50,000. MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (TERRY) TO AWARD CLAY COUNTY SCHOOLS (NFF-SYS 04-14) AT \$17,422. MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO NOT AWARD CHILDREN & FAMILY SERVICES (NFF-SYS 05-14). MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (FLYNN) AND SECONDED (SHEA) TO NOT AWARD CHEATHAM COUNTY SCHOOL DISTRICT (NFF-SYS 06-14). MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED (SHEA) AND SECONDED (FLYNN) THAT REMAINING FUNDS NOT AWARDED BE HELD TO USE NEXT YEAR. MOTION CARRIED UNANIMOUSLY.

IV. Other Business

There being no other business, the meeting adjourned at 12:10 PM.

Minutes Prepared by:

Minutes Approved by:

Vicki Taylor, Juvenile Justice Specialist

Wendy Shea, GRC Chair