

TIES User Group 2015 Conference March 17 - 18, 2015

Music Road Convention Center
303 Henderson Chapel Road
Pigeon Forge, TN

800-429-7700 (Hotel) and 866-429-8803 (Inn)

ABOUT THE CONFERENCE

The 2015 TIES User Group Conference is scheduled for March 17 - 18, 2015, and will be held at the Music Road Convention Center, located at 303 Henderson Chapel Road in Pigeon Forge, TN.



Topics will be presented as general session. We will also have a panel discussion session scheduled. Blank panel discussion forms will be available at the Help Table.

Individuals attending the conference will be provided with a name badge. The name badge indicates that an individual has properly registered for the conference and we will deploy bar code scanning of name cards for each session. It is important for Terminal Agency Coordinators (TAC), Alternate TACs, and TIES Certified Instructors to have their name badge scanned after each session to ensure that credit is given for attendance.

As a courtesy to fellow attendees and in respect to the presenters, there should be no unnecessary talking during the presentations and phones / pagers should be set to off or vibrate. Dress for the conference is business casual - no shorts, tank tops, or flip-flops. Children are not allowed in the meetings.

For more information about the Hotel or for driving directions, please visit their website at www.musicroadhotel.com.

WHO SHOULD ATTEND / TRAINING CREDIT

Each TAC, Alternate TAC, and Instructor, who attends the entire conference, will receive credit for eight (8) hours of required training for the year. This training conference has also been approved for up to 8 hours of P.O.S.T. in-service credit. The conference is the preferred training method for TACs, Alt TACs, and Instructors; however, we realize that there will be scheduling conflicts with agency personnel and their training requirement could be met with attendance at a regional training session in lieu of the conference. A regional training schedule for 2015 will be posted by the first of the year.

TIES agency administrators and other personnel from law enforcement and criminal justice agencies are welcome to attend the conferences as guests. Please note, all guests attending the TIES User Group Conferences must meet the following criteria:

- Be a current employee of a law enforcement or criminal justice agency
- Have approval from their agency administrator to attend.
- Have a sponsor, who is a member of the TIES User Group.

- Complete a guest registration form, remit the \$20 registration fee and present a valid agency issued ID at registration.
- Properly display the guest name badge provided for the duration of the conference.

P.O.S.T. forms will be available at the help table during the conference. Once completed, the form should be returned to the help table to be signed by a member of the CJIS Support Center staff. The signed forms will then be made available for pick-up at the help table at the close of the conference.

AGENDA

A tentative agenda for the 2015 TIES Conference will be posted on the TIESnet as soon as it is available.

We are open to suggestions from the TIES User Group for training topics and certainly will be polling them on areas they believe they need training. The annual conference sessions as well as the regional training will be very focused on providing instruction and information that will help the attendees perform their jobs in an exceptional manner. If you have ideas or suggestions for TIES conferences, please contact Christy Moss at (615) 744-4214 or Christy.Moss@tn.gov.

REGISTRATION AND FEES

Online Conference Registration via the TIESnet will be made available closer to the conference date.

Guests should download a guest conference registration form from the TIESnet, which should be turned in during registration at the hotel.

Conference registration will be held at the Music Road Convention Center on March 16, 2015, 5:00 to 6:00 p.m. Eastern and again the morning of March 17, 2015 from 7:00 to 8:00 a.m. Eastern. The conference registration fee for attendees is **\$20.00 per person** and will be collected during registration at the COnvention Center. Payment may be made by cash or check made payable to the TIES User Group.

CONFERENCE HOTEL RESERVATIONS

You are responsible for making your own hotel reservations. Lodging for the Conference will be available at the Music Road Hotel, located at 303 Henderson Chapel Road, Pigeon Forge and across the street at the Music Road Inn, located at 314 Henderson Chapel Road, Pigeon Forge. The TIES User Group room rate at the Music Road Hotel and Music Road Inn is \$86 per night, single or double. A few room types will be made available as specialty rooms and suites at the following rates: Family Suites at \$96.00 and 2 Bedroom Units at \$156.00.

You may make reservations by calling 800-429-7700 (Music Road Hotel) or 866-429-8803 (Music Road Inn). You may also make reservations online by accessing the following link: <https://secure.musicroadhotel.com/V1WebControls/GroupComments.aspx>

The Group ID is 5613 and the Password is 37000065. If you are experiencing problems with the above link navigate your browser to:

<https://secure.musicroadhotel.com/V1WebControls/Availability.asp?WCI=Groups&WCE=GroupSelect&BookID=5613&GroupPassword=37000065>

Reservation cut-off date for the Group rate is February 12, 2015. Please be aware that the group's room block may be filled well before that date.

MISCELLANEOUS CONFERENCE HOTEL INFORMATION

All guests who wish to be tax exempt must present Tennessee tax exempt documentation and pay with corresponding agency check or credit card. Contact the Hotel/Inn for further tax exemption guidelines.

The Hotel and the Inn are both non-smoking. There is a \$250 fine for smoking in the rooms and/or on the balconies.

OVERFLOW HOTEL RESERVATIONS

Overflow hotel information will be posted at a later date.

VENDOR / DISPLAY DETAILS

Companies that would like to have vendor displays should register by completing the registration form located on the TBI Website and submitting the registration fee. This form will be available soon.

For more information, contact Jennifer Brandon at (731) 423-6000, Chair of the TIES User Group Vendor Committee.

For further information on the TIES User Group Conferences, contact:
Christy Moss at (615) 744-4214, Christy.Moss@tn.gov