

INSTRUCTIONS

1. STATUS - Duty status : "A" Active or "R" Reserve (ONLY ONE PER FORM)
2. RANGE/LOCATION - Name of facility where training was conducted i.e., RTC Yorktown, Blue Hill Rod & Gun Club.
3. UNIT TRAINED - Name and OPFAC of unit that received training (ONLY ONE PER FORM).
4. INSTRUCTOR(S) - Rank/rate and names of HH or HJ qualified instructors conducting training.
5. NAME - Self explanatory.
6. RANK/RATE - Abbreviate appropriate rank/rate, i.e., CDR, FT2.
7. EMPID - Employee identification number
8. WEAPON TYPE, DATE, TRAINING LEVEL, AND SCORE - The type of weapon, the date of record firing, the level assigned by COMDTINST M8370.11 (series), and the score.

LEVELS

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| I | Initial service entry training. |
| II | Small Arms Instructor, intelligence investigators, and MLE/Port Security personnel. |
| III | Unit security personnel, quarterdeck watchstanders and personnel assigned emergency or non-wartime contingency billets. |
| IV | Abandon ship and wartime mobilization billets. |

9. SENIOR INSTRUCTOR SIGNATURE - Last name, unit, and OPFAC of senior HH instructor conducting training. Form shall be signed by the senior instructor. If not, provide reason why.
10. DATE - Date of signature.