



WORKFORCE DEVELOPMENT BOARD MEETING AGENDA
Department of Labor & Workforce Development
220 French Landing Drive
Nashville, TN
December 16 & 17, 2010

Thursday, December 16, 2010:

Commissioner's Luncheon for Executive Committee 12:00 PM
 (Maxwell House Hotel – Polk Board Room)

Staff Liaisons meet with Committee Chairs 1:30 PM
 (220 French Landing Building)

Committee Meetings (**220 French Landing Conference Rooms**) 3:00 PM

Operations – **Workforce Development Conference Room (4th Floor)**
 Status of NEG: Disaster, OJT, GM
 Fourth Annual Jim Alford Award
 Customer Service Award
 Statewide Programs & Services: JTG, University of Memphis, AFL-CIO

Strategic Planning – **Conference Room 2A (2nd Floor)**
 Review of LWIA Planning Instructions
 Discuss Additional Information Requested by State Board

Continuous Improvement – **Titan Conference Room (1st Floor)**
 Data Validation
 Regression Model
 Area 13 Files

Policy -- **Job Service Conference Room (4th Floor)**
 SCSEP Policy
 Update on Administrative Changes
 Update on Eligible Training Providers

Reception 5:00 PM
 (Maxwell House Hotel – **Embassy Room**)



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Friday, December 17, 2010:

Continental Breakfast 7:30 AM
 (Maxwell House Hotel – Embassy Room)

Welcome 9:00 AM
Wallace Grills, Chairman
 State Workforce Development Board
 (Maxwell House Hotel Grand Ball Room – 1st Floor)

Introduction of New Members:

Jean Schmidt
 Eliot Mitchell

Roll Call/Conflict of Interest Statement

Approval of Minutes (*vote required*)
 May 21, 2010 (Full Board Meeting)
 September 16, 2010 (Executive Committee)

Fourth Annual Jim Alford Award 9:15 AM
 Pat Bleecker, Incumbent Worker/Apprentice Training Manager

Workforce Development Updates 9:30 AM
Susan Cowden, Administrator

Workforce Study for Middle Tennessee 9:45 AM
Paul Haynes, Executive Director of LWIA 9

Career Coaches 10:00 AM
Dustin Swayne, Program Specialist
TN Dept. of Labor & Workforce Development
Division of Employment Security

Break 10:15 AM

Health Information Technology Workforce Development 10:30 AM
David Rosenthal

Hardest Hit Fund Program for Tennessee 10:45 AM
Laura Sinclair, Senior Director
Tennessee Housing Development Agency

Committee Reports 11:00 AM
Operations (**John Greeter**)

Strategic Planning (**J. M. Barnes**)

Policy (**Jerry Anderton**)

Continuous Improvement (**Iloff McMahan**)

Remarks 11:30 AM
James Neeley, Commissioner
TN Department of Labor & Workforce Development

Closing Remarks 12:00 PM
Wallace Grills, Chairman

Future Dates:

March 10 & 11, 2011

April 14 & 15, 2011 (Planning)

May 19 & 20, 2011

September 15 & 16, 2011 (Executive Committee)

December 1 & 2, 2011