

TGMI Steering Committee
Meeting Minutes
July 10, 2012

Committee Members:

Present:

Marilou Cook - Chairman
Debbie Rivers – Vice Chairman
E. Ross White – Past Chairman
Jason Conner – 2011 Steering Committee Member
Michael Blade – 2011 Class President **(By Phone)**
Victor Barnes – 2010 Class President **(By Phone)**
Phyllis Hodges – Member at Large
Melinda Crutchfield – Member at Large
April Wright – Member at Large **(By Phone)**
Dr. Tom Kohntopp – UT Program Director **(By Phone)**
Dr. Macel Ely – UT Program Manager for TGMI **(By Phone)**

Absent:

Mark Patterson – Member at Large
Debbie Knox – 2010 Steering Committee Member
Trish Pulley – Ex Officio

Call To Order:

Meeting was called to order by Chairman Marilou Cook at 2:10 pm. The meeting was held in the Data Center, Conference Room 2.

Treasurer Report:

Marilou presented the treasurer's report for Debbie Knox. The reported balance in the checking account is \$1,249.06. The invoice for \$105.00 from Montgomery Bell State Park for the alumni cookout has been paid. There are still three additional persons who were no-shows from the Holiday Breakfast who have not yet paid. Phyllis has contacted them again to see if collection can be made.

Secretary Report

Melinda Crutchfield – no report at this time.

Communications Committee – TGMI currently has 104 members on LinkedIn. Updates are being made on LinkedIn and HR websites to include “save the date” updates, committee member updates, and alumni files. Debbie Rivers is working with Vojin to review and update the alumni database, and will reach out to HR to see if they want to update old videos or determine if they should just be removed. Debbie will update steering committee members' phone numbers and email addresses, class rosters and add photos for the 2011 and 2012 classes, and will include the by-laws from 2011. Debbie

Rivers will also work on getting the “frequently asked questions” and the new version of screen savers of Windows updated with HR.

Community Service Committee –Jason Conner reported that the next Adopt-A-Highway events will occur on September 1 and December 1, 2012. Jason reported that he has not had time to work on a survey for future community service projects. Marilou suggested that Jason utilize LinkedIn to solicit ideas from alumni members.

Business Events Committee – Phyllis suggested that the next Lunch and Learn be held in September 2012. Marilou suggested that for the next Lunch and Learn a LEAN training event with Emily Passino and Greg Spradley. Phyllis suggest a TEAM Act update. Marilou suggested a panel with staff from HR and TSEA to discuss the TEAM Act and how it will affect state employees. The Annual Leadership Conference will be held in October 2012. The Holiday Breakfast will be on November 30, 2012. Phyllis suggested that to keep from having so many no-shows and non-payments for the breakfast that we might consider scaling back the number of alumni for whom we order food. Marilou suggested that we needed to start pitching the breakfast as early as September. The date for the new class graduation conflicted with the Christmas Breakfast and needs to be rescheduled. Macel Ely will take care of rescheduling the graduation.

Education\Training\Leadership Development Committee –The meeting to consider revising the mission statement is July 26, 2012, at 3:00 PM in conference room 2 at the Data Center. Debbie Knox and Ross will head up the mission statement meetings and all alumni will vote on the changes at the Christmas Breakfast. Ross stated that there needs to be dates set for planning committee volunteers to meet and discuss the Annual Leadership Conference. Marilou stated that Trish suggested that we get an additional 5 to 8 more volunteers, in addition to Marilou, Ross, and Debbie Rivers, on the planning committee. Melinda Crutchfield and Melissa Boaz have volunteered to be on the planning committee. Others who have either expressed interest or will be asked to volunteer are Pam Boyd, Georganne Martin, Susan Burdette, Phyllis Hodges, Mehran Mostajir, Penny Dahl, Dale Rector, 2012 class reporter Jeni Brinkman, and 2012 class president Kim Harmon. Ross will complete the list and submit it to Trish. Melinda Crutchfield presented the information submitted from Tremecca Doss regarding Donald McPherson being a presenter at the Leadership Conference. Melinda presented Mr. McPherson’s website information and information about Mr. McPherson’s Leadership Institute in New York. Marilou stated that due to budget constraints HR has not been able to obtain outside speakers, but stated that Ross will forward the information on to Trish for HR’s consideration. Marilou stated that the steering committee assists in planning the conference, but ultimately it is HR’s decision to select presenters. Melinda reported that Tremecca has requested that if Mr. McPherson was asked to present at the conference that she be allowed to assist in getting him here and introducing him. Melinda reported that Tremecca offered to be a presenter if HR was not able to get Mr. McPherson as a presenter. Ross reiterated that he will make sure Trish receives the information from Tremecca.

Social Events Committee – Victor researched possible dates for the UT game event. Possible dates were September 22 and November 3, 10, and 24. The committee decided that November 10th against Missouri would be the best date. Tickets are \$38.50 each. We need to commit to at least 15 before we can get the group rate. Tom stated that there will be a client reception before the game and that alumni are invited to attend. There will be a shuttle transporting alumni and other attendees to and from the game. The stadium will be within walking distance of the suite where the reception will be held. The time for the ballgame has not yet been set. April reported that the next Nashville Sounds game has been scheduled for August 11. There have only been three tickets sold so far. There has been no progress on the Cookeville train ride or Nashville Zoo events. The next social will be on a weekday, since Friday's are usually difficult for alumni to attend. April reported that Tremecca told her that the Titans' game suites have already been booked for this season. Per email, Tremecca stated that the committee needed to let her know around December 2012 if the alumni were interested in a suite for the 2013-2014 NFL season.

Old Business:

April reported that the alumni newsletter will be going out today. New class graduation is still being worked out.

New Business:

There is no new business.

Jason Conner made the motion to adjourn. Debbie Rivers seconded the motion. The meeting was adjourned at 3:25 PM.

Open Discussion:

This month's recommended reading is: Granger, R.H. (2007). *The 7 triggers to yes: The new science behind influencing people's decisions*. New York: McGraw-Hill.

MARK YOUR CALENDARS – Dates to remember:

Nashville Sounds game – 8/11/2012
Adopt-a-Highway – 9/1/12
Alumni Leadership Conference (TBD)
UT Football game November 10, 2012
Nashville Zoo for Families (TBD)
Fall train ride to Cookeville (TBD)
Adopt-a-Highway – 12/1/12

Regards,

Melinda S. Crutchfield