



# TENNESSEE DEPARTMENT OF EDUCATION

## Job Posting

### Job Title:

**Executive Director, CORE**

The Executive Director of the state's Centers of Regional Excellence (CORE Offices) will provide vision, direction, and oversight to the state's eight regional offices designed to provide on-the-ground, targeted, and differentiated support for Tennessee's 146 school districts. The Executive Director will report to the Deputy Commissioner/Chief Academic Officer.

### Responsibilities Include:

- Setting overall vision & strategy for the state's eight regional CORE offices, ensuring that services provided from regional offices are aligned to the state's strategic priorities, and are building district capacity and empowering choice and innovation
- Developing a service model for CORE offices and managing effective execution of this model
- Providing management and support for the directors of the eight regional offices
- Identifying best practices among districts and schools that can be shared and scaled based on clearly defined regional-specific initiatives
- Ensuring successful implementation of department initiatives by building district capacity to implement effectively
- Providing management and support for the director of strategy & operations to ensure alignment, coordination, and communication among divisions at the department, and consistent, efficient and effective operations in regional offices
- Seeking and acting on continuous feedback from directors of schools about their needs and the services they receive from the CORE offices
- Leading CORE strategy to track and measure changes in practice in districts as a result of the support they receive
- Conducting regular check-ins with division leadership to ensure alignment of CORE work to division priorities
- Working with other division leaders to ensure alignment around roles and responsibilities of CORE staff as it relates to each division's priorities

### Qualifications:

- School or district administrative experience preferred.

- Thorough understanding of the Tennessee Instructional Leadership Standards and evaluation models.
- Experience in evaluating in educational settings.
- Experience leading professional learning and/or training.
- Project management experience, including working with teams, setting benchmarks and performance metrics
- Innovative and strategic thinker, solution oriented
- Excellent work ethic, initiative and high standards for self and others; ability to manage towards ambitious organizational goals.
- Ability to communicate with diverse groups of people, including educators at the highest appointed level.
- Willingness to travel.
- Strong skills in written or verbal communications, organization and problem-solving
- Flexibility and a willingness to be a team player.
- Ability to identify concrete implementation steps based on high level policy vision.
- Ability to execute with quality in a high pressure environment.
- Commitment to ambitious goals for student performance and equity.

**Successful candidate will exhibit the following:**

- Excellence
- Optimism
- Sound Judgment
- Courage
- Teamwork

**Salary and Benefits:**

Salary is competitive and commensurate with qualifications. In addition, a [comprehensive benefits package](#) is included.

**To Apply:**

Please e-mail a cover letter, resume, and contact information for three professional references to [grace.jones@tn.gov](mailto:grace.jones@tn.gov).

**Equal Opportunity Employer**

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