

**SWC #436 Lamps, Batteries, and Scrap Metal Recycling
Contract Information and Usage Instructions**

Contract Period: This is a three year contract with two one-year renewal options. It began on July 18, 2016 and the initial term will expire on July 17, 2019.

Summary/Background Information: This contract is for the recycling of lamps, ballasts, a variety of batteries, as well as scrap metal.

State Contact Information

Contract Administrator:

Michael Leitzke
Category Specialist
Central Procurement Office
(615) 741-5666
Michael.S.Leitzke@tn.gov

Vendor Contact Information:

Lighting Resources, LLC

Edison Contract 39503
Vendor Number 17159

Supplier Contact

Steve Barnett
423-328-7012
steve.barnett@lightingresourcesinc.com
128 LP Auer Rd.
Johnson City, TN 37604

Southern Recycling LLC

Edison Contract 50994
Supplier Number 197837

Supplier Contact

Sam Cali
615-350-1461
s.cali@southernrecycling.com
1840 Linder Industrial Drive
Nashville, TN 37209

Usage Instructions:

To Initiate Service on This Contract:

To initiate service on either portion of the contract the user should contact the supplier contacts outlined earlier in this document. At that point the supplier will establish a date to have the proper containers delivered to the user's location.

After the container arrives and the user decides they want a pickup they should contact the supplier to coordinate a pick up time and date. Upon recycling of the materials, the supplier will provide an invoice or check (whichever is applicable) with the required documentation as outlined in the specifications document.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

Billing and Payment Instructions:

Follow your agency specific rules for bill and payments. Please ensure all documentation required by the contract is included with the invoice prior to making or accepting payment.