

**SWC# 333 – Flags & Accessories**  
**Contract Information and Usage Instructions**

**Contract Period:** This is a three (3) year contract with two (2) annual options to renew. The contract was competitively bid via ITB and was awarded to five (5) vendors, U.S. Flags & Foreign Flags & Poles LLC, AGAS Manufacturing, JC Schultz Enterprises Inc. (FlagSource), Allied Products Corp., and FlagCenter.com, LLC.

**Summary/Background Information:** This is a statewide contract for Flags & Accessories. The contract includes both line items and catalogs to provide for reduced pricing on items that may be infrequently purchased. The contract is also available to local governments.

**State Contact Information**

**Contract Administrator:**

Lindsey Lattner  
Category Specialist  
Central Procurement Office  
(615) 741-9282  
[Lindsey.Lattner@tn.gov](mailto:Lindsey.Lattner@tn.gov)

**Additional State Contacts:** N/A

**Vendor Contact Information:**

Company Name:	<b>U.S. Flags &amp; Foreign Flags &amp; Poles LLC</b>
Edison Contract Number:	40591
Vendor Number:	6839
Name of Contact Person:	Audrey Candella
Position of Contact:	President
Phone Number(s) of Contact:	800-332-8718 (Toll Free) 410-758-1963 (Fax)
Email Address of Contact:	usflagcompany@aol.com
Mailing Address of Contact:	124 Providence Court Centreville, MD 21617
Website:	usflagsplus.com

Company Name:	<b>AGAS Manufacturing</b>
Edison Contract Number:	39922

Vendor Number: 171452  
Name of Contact Person: Jacklyn Liberman  
Position of Contact: Bids and Contract Manager  
Phone Number(s) of Contact: 212-777-1178 Ext. 6505 (Office)  
(866) 269-3524 (Toll Free)  
215-689-4091 (Fax)  
Email Address of Contact: Jacklyn@agasmfg.com  
sales@agasmfg.com  
Mailing Address of Contact: 2701 East Tioga Street  
Philadelphia, PA 19134  
Website: onlineflagstore.com

Company Name: **JC Schultz Enterprises Inc. (Flag Source)**  
Edison Contract Number: 39918  
Vendor Number: 0504  
Name of Contact Person: Bill Kuch  
Position of Contact: Bids and Contract Manager  
Phone Number(s) of Contact: 630-406-6191 (Office)  
800-352-4876 (Fax)  
800-323-9127 (Toll Free)  
Email Address of Contact: bkuch@flagsource.com  
Mailing Address of Contact: 951 Swanson Drive  
Batavia, Illinois 60510  
Website: flagsource.com

Company Name: **Allied Products Corp**  
Edison Contract Number: 39916  
Vendor Number: 171448  
Name of Contact Person: Geri Sauerwin  
Position of Contact: Bids and Contract Manager  
Phone Number(s) of Contact: 866-497-3524 (Toll Free)  
816-241-8881 (Fax)  
Email Address of Contact: gsauerwin@alliedproductsinc.com  
Mailing Address of Contact: 1420 Kansas Ave  
Kansas City, MO 64127  
Website: alliedflag.com

Company Name: **FlagCenter.com, LLC**  
Edison Contract Number: 39919  
Vendor Number: 171450  
Name of Contact Person: Maureen Criscuolo  
Position of Contact: Bids and Contract Manager  
Phone Number(s) of Contact: (901) 762-0044 (Office)

Email Address of Contact: (901) 461-8397 (Mobile)  
maureen@flagcenter.com  
Mailing Address of Contact: (901) 762-8565 (Fax)  
4550 Summer Avenue  
Memphis, TN 38122  
Website: flagcenter.com

**Emergency Call Procedures:** N/A

**Access to Contract Documents Online:**

1. Click on the link below to go to the Supplier Portal homepage:

<https://supplier.edison.tn.gov/psp/suprd/SUPPLIER/ERP/h/?tab=DEFAULT>

2. Click on the "Statewide Contract (SWC) Search" link at the top of the page under "Statewide Contract Information".
3. Scroll down the list of contracts and locate "Flags". Click on the picture of a folder under the "Details" column.
4. You will get a rectangular box and one of the columns (to the right) will say "Contract Documents", and below will be a picture of a file folder, click on it and you will get a new box with multiple contract documents shown. Click on the picture of the document to view the attachment.

**Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

**Billing and Payment Instructions:**

Individual orders less than \$100.00 are exempt from purchase from this contract. Orders are to be delivered FOB Destination within 7-10 days after receipt of a purchase order (ARO). Payment terms are Net 30.

**Asset and Inventory Management:** N/A