

# RFI Details

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
32701-0000010095	RFI	RFx	1
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Fall Creek-Phase 2-Land Reclamation			
<b>Start Time</b>	<b>Finish Time</b>		
06/09/2017 07:24:00 CDT	06/22/2017 10:00:00 CDT		

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** Environment & Conserv  
Call for Shipping Information  
United States

**Contact:** Shane Gibson  
**Phone:** 615/253-4762  
**Email:** Shane.Gibson@tn.gov

## Event Description

This event is for a mandatory pre-bid conference for a 1 year agency contract for the Tennessee Department of Environment & Conservation. You are required to attend this pre-response conference, either in-person to participate in this solicitation.

Specifications and terms & conditions are attached.

Contact: Shane Gibson at 615-253-4762 and Shane.Gibson@tn.gov.

READ THE ENTIRE EVENT, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

This is a notification for a mandatory pre-bid site visit to be held on June 22, 2017 at 10:00AM CST at:

3230 Old State Hwy 111  
Spencer, TN 38585  
(map is attached to RFI event)

The purpose of this Pre Bid Conference Event/Source of Supply Event is for a contract to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price sheet. Please come prepared with questions and comments related to this solicitation.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Supplier Portal link: <https://supplier.edison.tn.gov/> (Maintain supplier information)

Central Procurement Office Website:  
<http://tn.gov/generalservices/section/central-procurement-office>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

## Event Comments

- Since the pre-bid conference will be held outside, please review all of the attachments and have any/all questions prepared prior to the conference.

## Factor Summary

Question	Response
In preparing bid(s), All bidders shall comply with the requirements of T.C.A. Section 62-6-119 in Providing the specified information within the sealed bids. Any bid not in strict compliance with the requirements of T.C.A. section 62-6-119 shall be rejected.	
Bids Over \$25,000.01 Requiring a Contractor's License	
Bidder shall enter the following information:	
List your Company's Tennessee State Contractor License Number	
List the License Classification(s) Applicable to Bid	
List the License Expiration Date	

# RFI Details (cont.)

## PeopleSoft Strategic Sourcing

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Event Round	Version		
1	1		
Event Name			
Fall Creek-Phase 2-Land Reclamation			
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06/09/2017 07:24:00 CDT	06/22/2017 10:00:00 CDT		

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United States

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Bidder shall enter the following information regarding the subcontractor, if applicable:

List the Subcontractor's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Required: Yes Mandatory Response No

### Response Comments

Associated Terms:

### Tennessee Contractor License Information (Bids Over \$25,000.01 Requiring a Contractor's License)

In preparing bids(s), all bidders shall comply with the requirements of T.C.A. Section 62-6-119 in providing the specified information within the Invitation to Bid. Any bid not in strict compliance with the requirements of T.C.A. Section 62-6-119 shall be rejected. Note: Submit additional subcontractor's information as an attachment to the bid.

All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary) Please be sure to include the following information:

List the Service Organization:

List the Service Organizations Address:

List the Area(s) in TN that the Service Organization will Service:

List the Service Organizations Phone Number:

List the Service Organizations Toll Free Number:

List the Service Organizations Pager or Cell Phone:

List the Service Organizations Fax Number:

List the Service Organizations Email Address:

List the Service Organizations Website:

Required: Yes Mandatory Response No

### Response Comments

Associated Terms:

### Service Organization

All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary)

# RFI Details (cont.)

## PeopleSoft Strategic Sourcing

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32701-0000010095	RFI	RFx	3
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Fall Creek-Phase 2-Land Reclamation			
<b>Start Time</b>	<b>Finish Time</b>		
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United States

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**Email:** Shane.Gibson@tn.gov

### Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

#### Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

#### Response Comments

Associated Terms:

#### **Service Experience, Time in Business - Contracts**

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable contracts for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable contracts in the space provided below.

Failure to provide at least three comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

# RFI Details (cont.)

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Event ID	Format	Type	Page
32701-0000010095	RFI	RFx	4
Event Round	Version		
1	1		
Event Name			
Fall Creek-Phase 2-Land Reclamation			
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Question	Response
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### Technical Assistance

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

List the Name of the Technician/Service Representative

List the Technician/Service Representative Address

List the Technician/Service Representative Phone Number

List the Technician/Service Representative Toll Free Phone Number

List the Technician/Service Representative Pager or Cell Number

List the Technician/Service Representative Email Address

List the Technician/Service Representative Website

Required: Yes Mandatory ResponseNo

### Response Comments

Associated Terms:

#### **Technical Assistance**

The vendor/contractor will furnish telephone technical assistance for the type of equipment or services requested within the time frame listed in the attached specifications following and without additional cost to the state.

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

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A link to the Central Procurement Office's surveying tool is included in the Event Attachments. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Required: No Mandatory ResponseNo

### Response Comments

# RFI Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
32701-0000010095	RFI	RFx	5
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Fall Creek-Phase 2-Land Reclamation			
<b>Start Time</b>		<b>Finish Time</b>	
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Question	Response
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Please list the following for all licenses and permits required by federal and state law.

- List the Type of License
- List the Name on the License
- List the License Number
- List the Expiration Date

Required: Yes Mandatory ResponseNo

**Response Comments**

Associated Terms:

**Licenses (Listings):**

A bidder must have all licenses and permits required by federal, state and local laws for performance of this contract. List the date and description of each in the space provided below.

Please list the following information regarding your company's contract administrator.

- List the Contract Administrator's Name
- List the Contract Administrator's Address
- List the Contract Administrator's Phone Number
- List the Contract Administrator's Toll Free Phone Number
- List the Contract Administrator's Pager or Cell Number
- List the Contract Administrator's Email Address
- List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

**Response Comments**

Associated Terms:

**Vendor Contract Administrator**

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

# RFI Details (cont.)

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<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
32701-0000010095	RFI	RFx	6
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Fall Creek-Phase 2-Land Reclamation			
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Question	Response
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The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name  
List the Sub-Contractor's Address  
List the Sub-Contractor's Contact Person  
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

### Response Comments

Associated Terms:

### Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Required: Yes Mandatory Response:Yes

### Response Comments

# RFI Details (cont.)

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<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
32701-0000010095	RFI	RFx	7
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Fall Creek-Phase 2-Land Reclamation			
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Question	Response
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Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

### Response Comments

Iran Divestment Act. By submission of this response, each respondent and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Required: Yes Mandatory Response:Yes

### Response Comments

# RFI Details (cont.)

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<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
32701-0000010095	RFI	RFx	8
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Fall_Creek-Phase 2-Land Reclamation			
<b>Start Time</b>	<b>Finish Time</b>		
06/09/2017 07:24:00 CDT	06/22/2017 10:00:00 CDT		

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32701-0000010095	RFI	RFx	9
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Fall Creek-Phase 2-Land Reclamation			
<b>Start Time</b>	<b>Finish Time</b>		
06/09/2017 07:24:00 CDT	06/22/2017 10:00:00 CDT		

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**Phone:** 615/253-4762  
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## Bidder Information

<b>Firm Name:</b>		
<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Phone #:</b>	<b>Fax #:</b>	
<b>Street Address:</b>		
<b>City &amp; State:</b>	<b>Zip Code:</b>	
<b>Email:</b>		

# RFI Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010095	RFI	RFx	10
Event Round	Version		
1	1		
Event Name			
Fall Creek-Phase 2-Land Reclamation			
Start Time	Finish Time		
06/09/2017 07:24:00 CDT	06/22/2017 10:00:00 CDT		

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## Appendix B - Terms & Conditions

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1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal. If the information will be submitted in writing please mail to the following address: Department of Finance and Administration 312 Rosa L. Parks Ave. 21st Floor Tennessee Tower ATTN: Supplier Maintenance Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016