



STATE OF TENNESSEE  
TENNESSEE STATE VETERANS' HOMES BOARD

**REQUEST FOR PROPOSALS # 32399-01117-EO  
AMENDMENT # 3  
FOR WEBSITE DESIGN, DEVELOPMENT, HOSTING  
AND SUPPORT SERVICES**

DATE: June 15, 2017

RFP # 32399-01117-EO IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE	
1. RFP Issued		May 2, 2017	Confirmed
2. Disability Accommodation Request Deadline	2:00 p.m.	May 5, 2017	Confirmed
3. Notice of Intent to Respond Deadline	2:00 p.m.	May 8, 2017	Confirmed
4. Written "Questions & Comments" Deadline	2:00 p.m.	May 11, 2017	Confirmed
5. State Response to Written "Questions & Comments"		May 16, 2017	Confirmed
6. Response Deadline	2:00 p.m.	June 2, 2017	Confirmed
7. State Completion of Technical Response Evaluations		June 14, 2017	Updated
8. State Opening & Scoring of Cost Proposals	2:00 p.m.	June 15, 2017	Updated
9. State Notice of Intent to Award Released and RFP Files Opened for Public Inspection	2:00 p.m.	June 20, 2017	Updated
10. End of Open File Period		June 27, 2017	Updated
11. State sends contract to Contractor for signature		June 28, 2017	Updated
12. Contractor Signature Deadline	2:00 p.m.	July 6, 2017	Updated

2. Delete RFP Attachment 6.3. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

**3. RFP ATTACHMENT 6.3.****COST PROPOSAL & SCORING GUIDE**

**NOTICE: THIS COST PROPOSAL MUST BE COMPLETED EXACTLY AS REQUIRED**

**COST PROPOSAL SCHEDULE—** The Cost Proposal, detailed below, shall indicate the proposed price for goods or services defined in the Scope of Services of the RFP Attachment 6.6., *Pro Forma* Contract and for the entire contract period. The Cost Proposal shall remain valid for at least one hundred twenty (120) days subsequent to the date of the Cost Proposal opening and thereafter in accordance with any contract resulting from this RFP. All monetary amounts shall be in U.S. currency and limited to two (2) places to the right of the decimal point.

**NOTICE:** The Evaluation Factor associated with each cost item is for evaluation purposes only. The evaluation factors do NOT and should NOT be construed as any type of volume guarantee or minimum purchase quantity. The evaluation factors shall NOT create rights, interests, or claims of entitlement in the Respondent.

Notwithstanding the cost items herein, pursuant to the second paragraph of the *Pro Forma* Contract section C.1. (refer to RFP Attachment 6.6.), "The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract."

This Cost Proposal must be signed, in the space below, by an individual empowered to bind the Respondent to the provisions of this RFP and any contract awarded pursuant to it. If said individual is not the *President* or *Chief Executive Officer*, this document must attach evidence showing the individual's authority to legally bind the Respondent.

<b>RESPONDENT SIGNATURE:</b>			
<b>PRINTED NAME &amp; TITLE:</b>			
<b>DATE:</b>			
<b>RESPONDENT LEGAL ENTITY NAME:</b>			
<b>Cost Item Description</b>	<b>Proposed Cost (A)</b>	<b>State Use Only</b>	
		<b>Evaluation Factor (B)</b>	<b>Evaluation Cost A X B</b>
Website Design and Development fee (See pro forma contract Sections A.2.b., A.3., A.4., and A.6.)	<b>/Unit</b>	.334	
Website Hosting fee (See pro forma contract Section A.2.c. and A.5.)	<b>/Month</b>	.24	
Website Maintenance and Support fee (See pro forma contract Section A.2.d., A.6., and A.7.)	<b>/Month</b>	.401	

<b>RESPONDENT LEGAL ENTITY NAME:</b>			
<b>Cost Item Description</b>	<b>Proposed Cost (A)</b>	<b>State Use Only</b>	
		<b>Evaluation Factor (B)</b>	<b>Evaluation Cost A X B</b>
Secure Socket Layer (SSL) Digital Certificate fee	/Year	.025	
<b>EVALUATION COST AMOUNT</b> (sum of evaluation costs above): The Solicitation Coordinator will use this sum and the formula below to calculate the Cost Proposal Score. Numbers rounded to two (2) places to the right of the decimal point will be standard for calculations.			
$\frac{\text{lowest evaluation cost amount from all proposals}}{\text{evaluation cost amount being evaluated}}$		$\times 30$ (maximum section score)	= <b>SCORE:</b>
State Use – Solicitation Coordinator Signature, Printed Name & Date:			

2. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.