



STATE OF TENNESSEE  
DEPARTMENT OF AGRICULTURE

**REQUEST FOR PROPOSALS # 32501-00218  
AMENDMENT # 1  
RECEIPT STORAGE, AND DISTRIBUTION OF USDA  
COMMODITY FOODS**

**DATE: May 23, 2017**

**RFP # 32501-00218 IS AMENDED AS FOLLOWS:**

1. **This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.**

| EVENT   | TIME<br>(central time zone) | DATE                |
|---|-----------------------------|---------------------|
| 1. RFP Issued   |                             | May 8, 2017         |
| 2. Disability Accommodation Request Deadline  | 2:00 p.m.                   | May 11, 2017        |
| 3. Notice of Intent to Respond Deadline   | 2:00 p.m.                   | May 12, 2017        |
| 4. Written "Questions & Comments" Deadline  | 2:00 p.m.                   | May 17, 2017        |
| 5. State Response to Written "Questions & Comments"   |                             | <b>May 23, 2017</b> |
| 6. Response Deadline  | 2:00 p.m.                   | June 1, 2017        |
| 7. State Completion of Technical Response Evaluations   |                             | June 7, 2017        |
| 8. State Opening & Scoring of Cost Proposals  | 2:00 p.m.                   | June 8, 2017        |
| 9. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection | 2:00 p.m.                   | June 12, 2017       |
| 10. End of Open File Period   |                             | June 19, 2017       |
| 11. State sends contract to Contractor for signature  |                             | June 20, 2017       |
| 12. Contractor Signature Deadline   | 2:00 p.m.                   | June 27, 2017       |

2. **State responses to questions and comments in the table below amend and clarify this RFP.**

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

| QUESTION / COMMENT | STATE RESPONSE |
|--------------------|----------------|
|--------------------|----------------|

| QUESTION / COMMENT  | STATE RESPONSE   |
|---|--|
| <p>1 Can you please me send a copy, electronic if that is possible, of the winning bids from the 2016 Receipt, Storage, and Distribution of USDA Commodity Foods bid for regions 2, 3, 4, and 5?</p>          | <p>The base year of the current contracts was fiscal year (FY) 2013, with 4 options to renew. The State is accommodating this request by providing scanned copies of technical proposals from the winning FY13 bids for regions 2, 3, 4, and 5, with personal and sensitive information redacted. The winning cost proposals for these 4 regions are summarized on one page. This winning technical proposal and cost information is posted on the internet as "Amendment 1 Attachment A" on the same site as the RFP and Amendment 1.</p> |
| <p>2 In the event a different distributor wins the contract for this RFP, will the current distributor continue to deliver any remaining inventory until exhausted? If not, how is that scenario handled?</p> | <p>Item E.7. "Transfers" in the RFP's pro forma contract matches the current contract language regarding transfers. If the current contractor isn't the successful bidder for the new contract, the current contractor will be responsible for transferring remaining inventory of USDA commodity foods to the new contractor at the new contractor's expense. Foods will be transferred at the lump-sum price specified in the current contract.</p>  |

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.