
Useful Links

Terms and Conditions

tn.gov/generalserv/ba04s/terms.html

Application for Eligibility

tn.gov/generalserv/ba04s/eleapp.pdf

Origin Data for Service Area (used for Page 1, Section III of the Application for Eligibility)

quickfacts.census.gov/qfd/states/47000.html

Donee Catalogue

<https://web7.incircuit.com/eams/f?p=1037:1500>

Public Auction Catalogue

tn.gov/generalserv/ba04s/pauction.html

Need Help?

There is no charge for this application process. If you have any questions or need assistance in completing your eligibility package, please contact us by calling 615/350.3376 for assistance.

We appreciate the opportunity to introduce you to Tennessee's Surplus Property Program.

Mailing Address

State of Tennessee
Department of General Services
Warehousing and Distribution Division
Program Eligibility Office
6500 Centennial Boulevard
Nashville, TN 37243-0543

615/350.3376

Tennessee Department of General Services

Surplus Property Program

For Public and Non-Profit Agencies
Providing Services for Older Individuals



About the program.

The State of Tennessee Surplus Property Program redistributes personal property declared as surplus by the State or Federal Government. This property is redistributed to governmental and eligible entities; or, if not needed by these organizations, is sold to the general public via internet auction.

The program is not funded by the legislature, but is fully supported by the revenues generated from handling fees. This means that the cost of maintaining the staff and facilities are passed on to the program participants in the form of the handling fee.

Handling fees will vary according to condition of the item and demand, but are usually significantly lower than the cost of comparable items on the open market.

The difference in value is considered a "donation" from the federal government; hence, participants in the program are referred to as "donees."

Do we qualify?

Certain state or local government agencies and nonprofit organizations or institutions that serve Older Individuals can receive donations of surplus personal property.

Organizations **must** receive funds appropriated for programs for Older Individuals under:

- The Older Americans Act of 1965
- Title IV or Title XX of the Social Security Act
- Titles VIII and X of the Economic Opportunity Act of 1964
- Community Services Block Grant Act

Appropriate programs include:

- Adult day care
- Social services
- Transportation services
- Nutrition services
- Legal services
- Multi-purpose senior centers

How to apply.

Visit tn.gov/generalserv/centralstores to download an Application for Eligibility.

Complete the **Application for Eligibility**.

Public agencies need no supporting documents. **Non-profits should include the following supporting documents:**

A copy of your **Bylaws** or **Articles of Incorporation**.

A letter from the Internal Revenue Service stating that your organization is income tax exempt under section **501(c) (3)**.

A detailed **narrative description** (or brochure) of the services your program provides, including a **description of the facilities** operated

Current **operating budget** and other sources of funding. In lieu of grant, you may submit a letter from a city or county official on their letterhead stating that your organization receives funds for the current fiscal year.

A copy of your organizations current Tennessee Department of Health facility **license** or a copy of the cover page of your current TDOH contract.

Mail the completed Application to include the supporting documents.