

TENNESSEE TEXTBOOK and INSTRUCTIONAL MATERIALS ADOPTION SCHEDULE*

SECTION A – (Advanced Manufacturing, Information Technology, Human Services, and Education & Training)
2014-2016

October 6, 2014	Approval of Section A Schedule
October 17, 2014	Preliminary Notification of Invitation to Bid for Section A, Intent to Bid Documentation Available
November 26, 2014	Intent to Bid Due
December 2, 2014	Call for Advisory Panelists
December 22, 2014	Official Notification of Invitation to Bid, Section A
January 12, 2015	Pre-Bid Conference, Section A (Location: Goodwill Career Solutions Center, 937 Herman Street, Nashville TN 37208) Content Writers and Bid Mangers for publishers are expected to attend.
January 30, 2015	Deadline for Advisory Panel Application Submission
February 11-12, 2015	Advisory Panel Review and Selection
March 3, 2015	10:00 a.m. CST Deadline for Delivery of OFFICIAL BIDS Section A
March 10, 2015	Correlations information shared with publishers
March 23, 2015	Meeting of State Textbook Commission, recognition of Preliminary List of Textbooks and Instructional Materials Bid (Location Legislative Plaza)
May 1, 2015	All Bid Materials must be available for Review On-Line; Public Review Process Begins
May 2-3, 2015	Textbook Review Committee Orientation / Standards Review; Publisher Presentations (The Inn at Opryland)
May 4, 2015	Deadline for: (1) Delivery of Official Sample Textbooks to State Collection Site (MTSU James E. Walker Library, 1301 E. Main, Murfreesboro, TN 37132), (2) Delivery of Sample Textbooks to Textbook Advisory Panel Members, and (3) Delivery of Sample Textbooks to State Textbook Commission Members (if requested)
June 8, 2015	All public comments received by 12:00 PM (CST) will be shared with publishers and the advisory panelists as part of the Section 1 Reviews.
June 8-9, 2015	Sections 1 Debriefing and Review Submission; Section 2 Review Begins (Location TBA)
June 15, 2015	Deadline for Advisory Panelists Reviews shared with Publishers
July 24, 2015	Preliminary Adoption List (Section A)

	Presented at State Board of Education Meeting – Location TBA
August 7, 2015	All public comment received by 12:00 PM (CST) will be shared with the State Textbook Commission as part of the Section 2 Reviews.
August 14, 2015	Deadline for publishers to submit revised content (both in print and online) for review
August 15-16, 2015	Publisher hearings; Advisory Panelists continue reviewing materials; Location TBA
August 24, 2015	Deadline for Advisory Panel's Final Recommendations (Sections 1 and 2)
August 28, 2015	Final Advisory Panelists' Reviews (Sections 1 and 2) shared with Publishers
September 4, 2015	Deadline for Publishers' Written Responses (Electronic Submission Required) to Reviews is 12:00 PM (CST)
August 31, 2015	Deadline for Amendments to Free Materials Offerings. Review of online materials will end.
September 17-18, 2015	Meeting of State Textbook Commission; Publisher Comments; Advisory Panel's Final Reviews - Location TBA
September 28, 2015	Meeting of State Textbook Commission : Recommendation of Books for Section A - (Location Legislative Plaza)
September 29, 2015	Advisory Panelists Reviews , Public Comments and Publishers' Written Responses Available Online for Public Viewing
October 23, 2015	Final Textbook Adoption List (Section A) Presented at State Board of Education Meeting - Location TBA
Week of November 2, 2015	OFFICIAL LIST OF TEXTBOOKS for Section A to Local School Systems
January 8, 2016	Deadline for Samples for Section A to be delivered to Local School Systems
January - March, 2016	Local School Systems conduct internal reviews
April 15, 2016	Deadline for Filing Local Adoption Report for Section A

* Dates and places may change due to scheduling conflicts. The schedule listed here is a draft based on revisions made after receiving feedback from educators, publishers, and the Textbook Instructional Materials Commission.
Dates in **red** are Textbook and Instructional Materials Commission Meeting Dates
Dates in **blue** are State Board of Education Meeting Dates
Dates in **bold** are important dates for Publishers