

HOUSING APPLICATION ADDITIONAL QUESTIONS

A. Maps and Photos

The map(s) of the target area(s) must show ALL houses and structures in the area. Each structure should be numbered, and the number should be the same as the map/survey form and the pictures. Each structure should be identified: owner occupied or rental; LMI or over income; good condition or rehab/reconstruction; vacant, demolition, commercial; etc. Map should clearly indicate all proposed activities.

Attach a photo of every house to be assisted with CDBG funds. List corresponding map/survey number and address under the picture.

B. Description of buildings in the target area(s)

1. **Total number of owner occupied units** in the target area(s) (indicate on map) _____
2. Total number of owner-occupied units **proposed for rehabilitation** (indicate on map) _____
3. Total number of owner-occupied units planned for demolition and **reconstruction** on the *same site* (indicate on map) _____
4. Total number of owner-occupied units planned for demolition and **relocation** of owner to *another site* (indicate on map) _____
5. Total number of vacant, dilapidated units to be demolished only _____
6. Total number of rental properties (CDBG money will not be used on rental property.) _____
7. Commercial structures/churches _____
8. Other structures _____
9. Total units to be addressed using CDBG funds (Sum of # 2, 3, 4, & 5) _____
10. Total units to be addressed using other sources of funds _____
11. Total units not to be addressed _____
12. Total units in target area (Sum of # 1, 6, 7, 8) _____

C. Information on relocations

In detail, explain the relocation plans for the units listed in B.4. Attach more information if needed.

D. Program administration and staffing plan.

Who will provide code inspection, who will handle program management on a day-to-day basis, who will handle financial affairs, etc. The staffing must be approved by ECD.

E. Calculations of assistance

NOTE: Assistance to be tailored to occupant income; rehabilitation cost subject to applicable code, unit condition and owner type.

1. Estimated average cost per unit of rehabilitation: _____

Show calculations or explain how the estimate was developed.

2. Estimated average cost per unit of relocation or reconstruction: _____

Show calculations or explain how the estimate was developed.

3. Estimated average cost per unit to be demolished. _____

Show calculations or explain how the estimate was developed.

4. Describe the grant program (application process, selection process, etc).

F. Other programs in target area.

1. What other housing programs do you propose to use in the target area and what is the status of those programs/applications?

2. What other efforts have been undertaken to improve the target area within the last 5 years (including infrastructure improvements, codes enforcement, loan programs, etc.)?

Commitments, co-operative agreements, and letters of intent, as applicable, should be included in the supporting documentation.

MAP/SURVEY FORM INSTRUCTIONS

Applicants must use the TNECD forms found on the TNECD CDBG website.

House numbers on the form must match the numbers on the map, the surveys and the pictures.

For all houses to be served, a number must be placed in BOTH the "Total Persons" column and "LMI Persons" column. For housing projects, all people proposed to be served should be LMI.

Indicate if the house is a Rehabilitation or Reconstruction project (Y/N in column 6) or a Relocation (R) or Demolition (D) project (column 7).

Indicate the numbers of minorities, people with disabilities and elderly in the household in columns 8-10. Indicate if the head of the household is female in column 11. Indicate if the household falls into the 30, 50 or 80% income range in columns 12-14.

NOTE: Applications requesting funding for rehabilitation, reconstruction and/or relocation of more than 10 houses with CDBG funds will not be scored. Due to budget constraints on past projects, TNECD has determined that applications should not be accepted for projects proposing rehabilitation of more than 10 homes. Demolition is not included in this number.